Stoneleigh & Ashow Joint Parish Council

Minutes of the Meeting of the Parish Council held on Thursday 10th October 2024 At Ashow Village Club at 7pm

PRESENT:

Cllr R Hancox (Chair)
Cllr S Matthews
Cllr D Jack
Cllr J Astle
Cllr L Rolli
Helen Denton- Stacey (Clerk)
Cllr P Redford
Cllr W Redford
Cllr J Payne

1. Attendance and Apologies and Acceptance of Apologies

None.

There were 4 members of the public present.

2. Declarations of Interest

There were no declarations of interest.

3. Minutes of the last meeting

The minutes of the PC meeting held on 12th September 2024 were reviewed, approved and signed by Chair.

4. Public Session

None.

5. Finance and Administration

Finance Report 30th September 2024.

Income / Expenditure

Balance brought forward from 31st August 2024	<u>£ 55,506.41</u>		
Clerk Expenses (Sep)	£ 82.74		
Ashow Village Club	£ 75.00		
Moore Auditors	£252.00		
Unity service charge	£18.00		
Clerk salary (Aug)	as per contract		
HMRC (employee tax & NI)	as per contract		

Income: Unity Interest £144.84
WCC County Fund £200.00
WDC Precept £10,008.50

Balance 30th September 2024 <u>£ 64,499.13</u>

Funds at Unity Bank

Current Account T1 £ 43,457.70 Instant Access account £ 21,041.43

£ 64,499.13

Online payments to be authorised:

Clerk Expenses (Sep) £ 90.19
Clerk salary (Oct) as per contract
HMRC (employee tax & NI) as per contract
Parish Online (annual fee) £182.40
Microsoft £52.99
David Ellwood (defib) £361.30

- a) Invoices and payments received were noted.
- b) It was agreed that all payments were authorised.

6. Planning

October 2024.

New Planning Applications

W/24/1260

Description: Installation of an air source heat pump within the rear garden of

the application property.

Address: 17 Stoneleigh Close, Stoneleigh, Coventry, CV8 3DE

Stoneleigh and Ashow Parish Council support this application.

Progress of planning applications

GRANTED

Application No:W/24/1148/TCA

T1 x Conifer - Reduce height by approx. 6m (50%) T2 x Group of 3 Conifers - Reduce height by approx. 6m (50%) |

Address: Working Mens Club, Church Road, Ashow, Kenilworth, CV8 2LE

GRANTED

Application No: W/24/1038/TCA

T1 - Yew - 2-3m crown reduction & shape; reduce back to clear the fabric of the church by 2m

Address: St Marys Church, Church Road, Ashow, Kenilworth, CV8 2LE

Planning Permission: GRANTED Application Reference: W/24/0919 laura.slevin@warwickdc.gov.uk

Notice is hereby given that Planning Permission is GRANTED for: Erection of timber orangery at Holly Lodge, 2 The Cunnery, Stoneleigh Park, Kenilworth, CV8 2PZ

HS2 applications: GRANTED

Application Reference: W/24/1015/HS2 lucy.shorthouse@warwickdc.gov.uk

Notice is hereby given that the District Council has considered your request for approval of plans and specifications under Schedule 17 to the High Speed Rail (London – West Midlands) Act 2017 ("the Act") and grants approval for the plans and specifications as detailed below:

Plans and Specifications submission under Schedule 17 to the High Speed Rail (London – West

Midlands) Act 2017 for works comprising:

Structure: Culvert;

Earthworks: To establish a railway embankment which incorporates a cutting, landscape earthworks, the Furzen Hill Auto Transformer Station platform, maintenance accesses and two drainage ditches;

Road Vehicle Park: One parking area located opposite the Furzen Hill ATS platform access road;

and

Fencing: Security fencing and one gate.

HS2 applications: GRANTED

Application Reference: W/24/1030/HS2 lucy.shorthouse@warwickdc.gov.uk

Notice is hereby given that the District Council has considered your request for approval of plans and specifications under Schedule 17 to the High Speed Rail (London – West Midlands) Act 2017 ("the Act") and grants approval for the plans and specifications as detailed below: Plans and Specifications submission (or other Schedule 17 consent type) under Schedule 17 to the High Speed Rail (London – West Midlands) Act 2017 for works comprising:

- Engineering and landscape earthwork embankment on both sides of the track with an approximate length of 55m and max height of 6m, in addition to an excavated cut surface underneath the River Avon viaduct to achieve the minimum headroom required.
- Earthworks to form a land drainage ditch with associated drainage head and wing walls.
- Earthworks to form 3m wide maintenance access strips, including one road vehicle park, on both sides of the embankment.

- Six access stairs to the railway and bridge access opening.
- Security fencing.
- 4m high (from top of rail) noise barrier on the west side of the tracks.

GRANTED

Appl. No: W/24/0107/LB -

Address. The Forge, The Green, Stoneleigh, Coventry, CV8 3DP

Description. The installation of a plaque to commemorate the legacy of Edward Langley Fardon who once occupied this

building

Applicant. Messrs, Whitehouse & Rice

REFUSED

Application No: W/23/0974

Description: Erection of two storey rear extension and demolition of existing outbuilding.

Address: The Conifers, 12 Birmingham Road, Stoneleigh, CV8 3DD

Applicant: Mrs T Mashood

Closing date: 15th September 2023 **Planning Officer:** Theo Collum

GRANTED

Application No: W/23/0830 HS2

Description: Schedule 17 Plans and Specifications Application for the following:

Construction of a viaduct structure carrying the HS2 line.

Noise barrier attached to the viaduct parapets.

Earthworks for watercourse diversion.

Address: Canley Brook Viaduct, NW of A429 Kenilworth Road and Stoneleigh, Kenilworth CV8 2FE

Applicant: HS2 Limited **Closing date:** 18th July 2023 **Planning Officer:** Mike Blissett

GRANTED

Application No: W/23/0878 HS2

Description: Plans and Specifications submission under Schedule 17 to the High Speed Rail (London – West Midlands) Act 2017 for works comprising: a new single span, integral overbridge with handrails on top of abutment pile caps (1.05m in height) minor earthworks (typically less than 1m in height) and installation of a safety barrier

(0.75m in height)

Address: Land within the Northeast corner of Stoneleigh Park, Overbridge, Stoneleigh

Applicant: High Speed Two (HS2) **Closing date:** 18th July 2023 **Planning Officer:** Mike Blissett

PERMISSION NOT REQUIRED Application No: W/23/0587 Description: Repairs to roof

Address: 12 Coventry Road, Stoneleigh, Coventry, CV8 3BZ.

Applicant: Miss J Mayhew **Closing date:** 23rd June 2023 **Planning Officer:** Lucy Shorthouse

GRANTED

Application No: W/22/1723 HS2

Description: A railway cutting with a length of 750m and maximum depth of 11m and associated landscape earthworks, a pond, maintenance access strips, land and track drainage, noise barrier and security fencing.

Address: Land to the North of the A429 Kenilworth Road, bound by Cryfield Grange Road and Crackley Lane.

Applicant: HS2

Closing date: 25th November 2022 **Planning Officer:** Erin Weatherstone

Progress of planning applications (No outcome yet)

Application No: W/24/1159/HS2

Plans and Specifications submission under Schedule 17 to the High Speed Rail (London? West Midlands) Act 2017 for works comprising: ? Buildings: Steel concrete composite superstructure viaduct including parapets above reinforced concrete abutments and central piers across the River Avon (River Avon Viaduct)) and ? Earthworks: For the provision of a replacement flood storage area, piers, abutment and scour protection.

Address River Avon Viaduct and Flood Storage, North of Stoneleigh Business Park and South of B4115, Ashow Rd, Stoneleigh

Appl. No: W/23/1605 Received: 07/11/2023 07:31:07App. Type: Outline Planning Permission

Address The Orchard, Coventry Road, Stoneleigh

Outline planning application (all matters reserved apart from access) for the erection of 2no. dwellings.

Applicant Mr Innocent

Planning Officer Jack Lynch Jack.lynch@warwickdc.gov.uk

Application No: W/23/1243

Description: Installation of solar photovoltaic panels to the roof of the UKBIC building and the provision of

associated infrastructure.

Address: UKBIC, Rowley Road, Baginton, Coventry, CV8 3AL.

Applicant: Oxalis planning Ltd **Closing date:** 29th September 2023 **Planning Officer:** Lucy Hammond

7. Stoneleigh Park Events

Cllr J Payne to attend a meeting at Stoneleigh Park regarding ongoing issues. Cllr P Redford is addressing noise issues a SAG meeting is planned, she has asked the Parish Council to submit a view on how events affect the village.

8. HS2 Update

The bridge slide is planned for April 2025. Three weekend closures are planned in February 2025 for drainage works to both sides of the highway.

9. South Warwickshire Local Plan

The preferred options should be released in December for consultation.

10. Neighbourhood Plan

The plan has now been submitted to WCC to determine is an SEA is required. The executive summary is to go to every household.

11. Water Testing

Funding has been secured for the project, Clerk is to order the equipment. Cllr Hancox is co ordinating to commence early November. Training is also to take place.

12. Masterplanning Framework for Land to the North and East of Kenilworth/South of Coventry

Briefing notes have been received, no update expected until after Christmas.

13. A46 Stoneleigh Road Junction Improvement Scheme

Summer 2025 is the planned completion date.

14. Birmingham Road Closure Update

Following the item placed in the newsletter, correspondence was received from residents. It has been explained that any ANPR, speed or weight restrictions would be fully consulted on before making any decisions. Awaiting further information from portfolio holder on schemes.

A resident email was read regarding the 20mph , Cllr R Hancox is to respond.

Cllr J Payne asked if the gigafactory would increase traffic? PC do not feel this is a issue. The next Giga factory meeting is to be held on 21st January 2025. Cllr's to attend. Clerk to contact Baginton Clerk to be asked to be kept in the loop with the application.

15. Stare Bridge Update

No update, Cllr's have raised the safety issue to pedestrians to Cllr P Redford.

16. Crewe Lane

Roadworks have completed. The pavement has been extended for planned one way system.

17. State of disrepair C32/B4115 Crossroads

Cllr Hancox met with Cllr W Redford (WCC) on a site visit. The visit identified drainage and signage issues. Drainage is on schedule to be completed.

18. Updates from Warwickshire police, WCC Cllr Redford and WDC Councillors P Redford and J Payne

Warwickshire Police

Cllr J Astle is to attend the next Police meeting on 4th November.

Cllr P Redford.

Circulated updates, she advised WCC are now starting to collect soft plastics again on the waste program.

Cllr W Redford.

Advised high value vehicles are being targeted in the areas.

Cllr J Payne

Advised that the service of combatting fly tipping has been upgraded in the local areas.

19. Correspondence

Circulated.

20. Questions to Chairman

Cllr J Astle advised that repeated repairs were being carried out on the sinkhole at Rocky Lane. Cllr W Redford is to ask WCC to carry out CCTV to find fault to repair permanently

21. Date of Next Meeting

• 14th November at Stoneleigh Village Hall.

22. Closure

The meeting was called to a close at 8.13pm.

Appendices 1

Dame Alice Leigh's Almshouse

TRUSTEE'S REPORT – Activities during the year 2022

During 2022 the Charity continued to provide accommodation for residents in the ancient parish of Stoneleigh and whilst one of the Almshouse properties became vacant, nine remained fully occupied throughout the year.

No.2 Almshouse became vacant on 31st December 2021 with the new resident taking up occupancy at the end of March 2022.

Trustees have continued with day-to-day repairs as well as remedial and modernisation work to the Almshouses, as best they could, whilst still under COVID-19 restrictions and government lockdowns. The minor indoor repairs continued to be carried out as and when required. The ongoing issues with damp in some fireplaces, continues to be closely monitored and have largely been brought under control. However, it is now thought to possibly be rising damp or water retention from the outside, via the sandstones and/or mortar which is causing the water ingress to several of the properties, this is being kept under constant surveillance by the Clerk. Brad Steele, a Master Stonemason carried out repairs to the stonework on the Almshouse outbuildings. This included repairs and repointing to the brickwork and guttering of the outbuildings, along with the removal of foliage and moss from around both the outbuildings and main Almshouse building.

Electrical maintenance was carried out as and when required, along with the annual PAT testing of all resident's and charity owned electrical appliances and again for the new resident's own personal appliances shortly after they moved in.

Urgent plumbing repairs were carried out under strict COVID19 rules whilst lockdown was still in place in the early part of 2022. However, once the restrictions were lifted, the Plumbers were

able to carry out the refurbishment of all five of the remaining shower rooms. The showers and shower trays were replaced, and water heaters installed to replace outdated immersion tanks, along with the re-decoration of those five properties.

Garden maintenance has included regular lawn mowing, hedge trimming and the pruning of several trees, in addition to moss and weed spraying.

The Almshouse Trust has continued its support of local charities with donations being made to the following charities at the beginning of the new year, January 2022 to:

The Shakespeare Hospice Waverley Day Centre Warwickshire Vision The Ups of Downs

Further donations were made to:

The Shakespeare Hospice Christmas Appeal in October 2022 and to The Ups of Downs and Waverley Day Centre in December 2022

The Trust also made charitable donations to support needy people living in the Ancient Parish of Stoneleigh through the Together for Change initiative and the Coventry Children's Boot Fund. Together for Change (TFC) is a joint venture charity between the Diocese of Coventry and the Church of Urban Fund. Together for Change is working with churches and other public & private sector groups to transform the communities of Coventry and Warwickshire and tackle systematic poverty. In the five years since the inception of this project, the Churches in Tile Hill have set up and grown a range of projects supporting needy people in the community. The Job Club and Make Lunch project are among notable successes. The previous project that the Trust donations have help support has been the recruitment of a Youth Worker at St Andrews Church who provides youth activities in the community.

It was agreed that the Trust would donate £5,000 in January 2022 to the Good Neighbours Men's Space project, and a further £5,000 in April 2022 to the Musical Memories Café Dementia project. The Coventry Children's Boot Fund started in 1893 with the object of providing boots to children in poverty so that they could attend school. The fund has served Coventry's poorest children through two world wars, the depression of the 30's and the ups and downs of the 20th century. Even today, many children attend school wearing worn out leaking shoes in winter, because their parents cannot afford to replace them, which makes you realise that the Boot Fund is as relevant today as it was over a hundred years ago. The Coventry Children's Boot Fund received two donations in 2022, £2,500 in April and a further £4,000 in August.

FINANCIAL SUMMARY

THE DAME ALICE LEIGH'S ALMSHOUSE

Accounts year end to 31st December 2022

INCOME

Total Income	53,494.51
Bank Interest	0.01
Charity	13,200.00
Grant From Duchess Dudley	
Contributions	40,294.50
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EXPENDITURE

Donations	-23,500.00
Governance Costs	-678.00

Housing Management Costs -13,360.05
Repairs & Maintenance Costs -39,998.61
Service Costs -21, 395.49
Total Expenditure (98,932.15)

SURPLUS/DEFICIT -45,437.64

Appendices 2

2023 Annual Report from the Leigh Educational Foundation

John Astle Stoneleigh and Ashow Parish Councillor

The LEF continues to work for young people under 25 from Stoneleigh, Ashow, Leek Wootton and Burton Green by providing financial support and assistance for school/educational trips both home and abroad, school uniform and equipment, university/college/training expenses and grants to schools, teams and youth groups of all kinds.

The Foundation has granted over £27,225 to such causes during the year 2022.

The LEF continues to update its own website throughout the year: www.leigheducationalfoundation.org.uk.

Applicants can now find application forms to fill in and submit online or the clerk can still be contacted by phone and asked to post out application forms.

Contact details of the clerk:

Email: admin@leigheducationalfoundation.org.uk

Telephone: 01926 419300 / 07831 816638

Appendices 3

STONELEIGH UNITED CHARITIES 2023 Report for Annual Parish Council Meeting

The ancient charities of Stoneleigh were combined in 1970 to become Stoneleigh United Charities. Details of the original bequests can be seen inscribed on the balcony in Stoneleigh Church.

The purpose of the charity is to provide financial assistance to those in the villages of Stoneleigh, Ashow and Stareton who are in need.

The United charity receives its income from interest on its long-term investments and two generous donations each year from the estate charity of Duchess Dudley.

The Charity is administered by a Clerk to the trustees and a board of five trustees. In the past the charity has helped towards costs such as hospital visits, emergency property repairs, winter heating costs and emergency advances. Every Christmas the charity makes donations to elderly local villagers and those who have come to their attention as being in need, or perhaps having had a particularly hard year. The charity also makes annual contributions to larger local charities as a way of supporting residents who may have use of these. In 2022 the charity continued to support the following local charities: Air Ambulance, Myton Hospice, The Addington Fund (supporting farmers in need), The Friends of Warwick Hospital and The Salvation Army (Leamington Branch).

The charity welcomes requests for support from the residents of the three villages, or perhaps from their neighbours on their behalf. These requests will be considered at the biannual meetings, or more quickly if there is an emergency. The Clerk to the trustees is Hannah Watts, to whom initial enquiries for assistance should be made. Hannah can be contacted by phone on 01788 890618 or by email: stoneleighunitedcharities@gmail.com.

Appendices 4

Expenditure:	Q1-3	lan	<u>Feb</u>	<u>Mar</u>	Total spend	Total spend year to date	Budget	Comments
expenditure.	<u>Q1-3</u>	<u>Jan</u>	<u>ren</u>	<u>iviai</u>	<u>in Q4</u>	<u>year to date</u>	buuget	Comments
- Salary (including tax)	£6,661.74	£1,450.98	£792.70	£851.37	£3,095.05	£9,756.79	£9,500.00	Overspend likely due to cross-over with new clerk
Stationary	£27.49	£0.00	£26.14		£26.14	£53.63	£100.00	
Postage & Telephone	£12.29	£0.00			£0.00	£12.29	£325.00	New PO Box
								Likely to increase next year when local meeting
Clerk Travel expenses	£231.25	£14.40	£27.00	£27.00	£68.40	£299.65	£250.00	resume
Playground equipment	£0.00				£0.00	£0.00	£0.00	
Playground maintenance	£84.00				£0.00	£84.00	£1,000.00	Potential repairs to spinner
Office equipment	£603.14	£73.32	£0.00	£0.00	£73.32	£676.46	£1,000.00	Potential laptop replacement
Equipment maintenance	£0.00				£0.00	£0.00	£3,000.00	Potaential cost for replacement posts
Insurance	£432.26				£0.00	£432.26	£450.00	
Grants	£0.00		£4,500.00		£4,500.00	£4,500.00	£0.00	
Training	£620.00				£0.00	£620.00	£250.00	Potential training for new clerk
Audit (External and internal)	£230.00				£0.00	£230.00	£350.00	Increased cost of internal audit
Village Hall hire/ room hire	£233.20				£0.00	£233.20	£500.00	Will increase with return of physical meetings
Subscriptions	£434.30	£11.99	£11.99	£12.99	£36.97	£471.27	£525.00	
Chairman's Allowance	£0.00			£19.84	£19.84	£19.84	£80.00	
VAT	£278.62	£17.07	£907.63	£2.60	£927.30	£1,205.92	£250.00	
B'ham Road consultation	£0.00				£0.00	£0.00	£0.00	
Bank account charges	£54.00	£0.00	£0.00	£18.00	£18.00	£72.00	£72.00	New online bank account
Misc	£35.00				£0.00	£35.00	£300.00	Painting of phone boxes
TOTAL		C1 F67 76	CC 265 46	CO21 80	9.765.03	10 702 21	17.052.00	
TOTAL	£9,937.29	11,567.76	£6,265.46	1931.80	8,765.02	18,702.31	17,952.00	
					Total spend	Total spend		
Earmarked funds	Q1-3	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	in Q4	year to date	<u>Budget</u>	
Defibrillator	£0.00				£0.00	£0.00	£528.00	
Neighbourhood Plan*	£0.00				£0.00	£0.00	£4,346.76	
Elections	£0.00				£0.00	£0.00	£7,050.00	

	£19,034.48	£5,000.00	£0.00	£94.45	£5,094.45	£24,128.93			
Grants		£5,000.00			£5,000.00	£5,000.00			
VAT refund	£569.90				£0.00	£569.90			
Precept	£18,352.00				£0.00	£18,352.00			
Interest	£112.58			£94.45	£94.45	£207.03			
Income received Quarter 4	<u>Q1-3</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>in Q4</u>	year to date			
					<u>Total income</u>	<u>Total income</u>			
Total payments	£10,338.14	£1,567.76	£6,265.46	£931.80	£8,765.02	£19,103.16			
-	-				-	_		-	
	£400.85	£0.00	£0.00	£0.00	£0.00	£400.85	16,616.24		
village i ullu	10.00				10.00	10.00	12,000.00		
Village Fund	£0.00				£0.00	£0.00	£2,000.00		
Transparency Fund	£400.85				£0.00	£400.85	£400.85		
Planning Consultation	£0.00				£0.00	£0.00	£100.00		
Ashow Notice Boards	£0.00				£0.00	£0.00	£25.13		
Grant Speed Gun	£0.00				£0.00	£0.00	£1,080.50		
Planning campaigns	£0.00				£0.00	£0.00	£1,085.00		

Quarter 4: 1st January - 31st March 2023

Balance as at 31st December 2022	£55,803.94
Total income Q4	£5,094.45
Total expenditure Q4	£8,765.02
Balance as at 31st March 2023	
Ddidiice as at 51st ividicii 2023	£52,133.37

Account balances:

Total:	£52,133.37
Unity Trust Instant Access Account	£20,219.11
Unity Trust Current Account	£31,914.26

Warwick Rural East crime report from 06/03/2023 to 11/05/2023 Stoneleigh & Cubbington ward ONLY

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07/03/2023 - Theft - alcohol - Sainsburys, Rugby Road, Cubbington
09/03/2023 - Theft from vehicle - tools - Coventry Road, Baginton
09/03/2023 - Theft from vehicle - tools - Coventry Road, Baginton
09/03/2023 - Theft from vehicle - tools - Coventry Road, Baginton
10/03/2023 – Theft – Hancox Close, Weston under Wetherley
14/03/2023 - Theft of vehicle - motorbike - Middlemarch Business Park, Baginton
16/03/2023 - Violence - Common assault - domestic related - Sandwell Road, Cubbington
18/03/2023 - Damage - caravan - Dalehouse Lane, Kenilworth
21/03/2023 - Theft of vehicle - motorbike (found burnt out in Coventry), Edinburgh Villas, Baginton
30/03/2023 – Theft of vehicle – stolen without keys – Balmoral Way, Cubbington
30/03/2023 – Public order – Coventry Road, Baginton
01/04/2023 – Hate crime – Sports Pavillion, Warwick University
01/04/2023 - Theft - 2 stands of vape - Comptons Garage, Rugby Road, Cubbington
02/04/2023 - Violence - Common assault - domestic related - Stoneleigh
02/04/2023 - Theft of vehicle - Ford Fiesta without keys - Sports Pavillion, Warwick University
03/04/2023 - Theft of vehicle - Range Rover Sport - Middlemarch Business Park, Baginton
04/04/2023 - Theft - caravan - Kingshill Lane, Coventry
03/04/2023 - Damage (Heritage Crime) - window smashed, and paint thrown at a grade 2 listed building -
Cubbington Primary School, Church Hill, Cubbington
03/04/2023 - Theft - push bike - Siskin Drive, Baginton
06/04/2023 - Violence - ABH - Knightley Close, Cubbington
07/04/2023 - Violence - Assault of constable - A45 Coventry Road, Baginton
08/04/2023 - Theft from vehicle - spare wheel from VW camper van - Coventry Road, Baginton
12/04/2023 -Theft – Alcohol, cigarettes, tobacco, groceries – Sainsburys, Rugby Road, Cubbington
14/04/2023 – Theft from vehicle – window smashed – Church Terrace, Cubbington
14/04/2023 - Theft - pushbike - Warwick University
17/04/2023 – Burglary Business – artificial grass – Metcalfe's, Rugby Road, Cubbington
18/04/2023 - Theft of vehicle - motorbike - Middlemarch Business Park, Baginton
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18/04/2023 - Theft from vehicle - tools from van - Old Mill Hotel, Mill Hill, Baginton

18/04/2023 – Vehicle Interference – van broken into, nil stolen – Friends Close, Baginton

- 18/04/2023 Damage car window smashed Church Lane, Cubbington
- 18/04/2023 Violence Common assault Domestic related High Street, Cubbington
- 18/04/2023 Violence Common Assault Domestic related High Street, Cubbington
- 27/04/2023 Theft of vehicle Ford Fiesta Frances Road, Baginton
- 10/05/2023 Burglary Business petrol powered pump stolen B4113 Stoneleigh
- 11/05/2023 Damage coping stones pushed over causing collapse Stare bridge, Stoneleigh Park Estate