

Stoneleigh & Ashow Joint Parish Council

Minutes of the Meeting of the Parish Council held on Thursday 8th May 2025
At Ashow Village Club at 7pm

PRESENT:

Cllr R Hancox (Chair)
 Cllr L Rolli
 Cllr S Matthews
 Cllr B Edwards
 Helen Denton-Stacey (Clerk)

1. Election of Chair

Cllr L Rolli proposed Cllr R Hancox to be appointed as Chair, seconded by Cllr S Matthews

2. Election of Vice Chair

Cllr S Matthews proposed Cllr J Astle to be appointed as Vice Chair, seconded by Cllr L Rolli

3. Attendance and Apologies and Acceptance of Apologies

Apologies were received and accepted from:

Cllr J Astle
 Cllr R Bennett
 Cllr P Redford

4. Declarations of Interest

There were no declarations of interest.

5. Minutes of the last meeting

The minutes of the AMPC meeting held on 10th April 2025 were reviewed , approved and signed by Chair.

6. Public Session

None.

7. Committees of the Council

8. External Committees

To appoint members to serve on the undermentioned committees

- a) Stoneleigh Village Hall & Playing Fields Trust- Cllr R Hancox agreed
- b) Dame Alice Leigh's Almshouses, Stoneleigh – Cllrs R Hancox & L Rolli
- c) The Leigh Educational Foundation – Cllr J Astle
- d) Trustees of the Stoneleigh United Charities – Cllr R Hancoz

9. Reports

To receive reports on:

- a) Stoneleigh Village Hall & Playing Fields Trust
- b) Dame Alice Leigh's Almshouses, Stoneleigh
- c) The Leigh Educational Foundation
- d) Trustees of the Stoneleigh United Charities
- e) No reports received

10. Calendar of Meetings

Agreed for second Thursday of each month except August.

11. Finance and Administration

Finance Report 8th May 2025.

Income / Expenditure

Balance brought forward from 31st March 2025	<u>£ 55,630.94</u>
Clerk Expenses (April)	£ 144.79
NEST	£ 72.27
Clerk salary (April)	as per contract
HMRC (employee tax & NI)	as per contract
HMRC Employers NI	£92.31
Unity Service charge	£6.00
Royal Mail Postage stamps	£119.00
N Plan envelopes and ink	£108.01
Income:	
WDC	£11,943.00
Balance	<u>£ 66,040.46</u>
Funds at Unity Bank	
Current Account T1	£ 44,724.75
Instant Access account	£ 21,315.71
	<u>£ 66,040.46</u>

Online payments to be authorised:

Clerk Expenses (April)	£ 155.01
NEST	£ 68.02
Clerk salary (May)	as per contract
HMRC (employee tax & NI)	as per contract
Royal Mail PO Box Renewal	£89.16
Anifeed Ltd Internal Audit	£312.00
Stoneleigh Village Hall Room hire for 2024	£175.00

Zurich Insurance Renewal

368.71

- a) Invoices and payments received were noted.
- b) It was agreed that all payments were authorised.
- c) Chairs Allowance of £100 agreed
- d) To review Policies
All Policies reviewed and agreed to be adopted
- e) Insurance Renewal
Zurich Insurance renewal agreed at £368.71
- f) To review the summary of income and expenditure – year ending 31st March 2025
Agreed and noted
- g) Review internal audit
Internal audit report noted, agreed to set budgets for 3 years in advance. To include wording of request to WDC in precept minutes going forward.
- h) Declaration of Exemption from a Limited Assurance Review
Resolved to agree as under £25,000, Certificate of Exemption, signed by RFO & Chair
- i) Review of Annual Governance Statement and Accounting Statement
Resolved to agree Annual Governance Statement, proposed by L Rolli, seconded by S Matthews, completed and signed by RFO & Chair
Resolved to agree Accounting Statement, proposed by S Matthews, seconded by L Rolli, completed and signed by RFO & Chair

12. Planning

May 2025.

New Planning Applications

DOC/25/0015 | Application For Discharge of Condition 3 for Planning Application W/24/1295 | NAEC, Stoneleigh Park, Kenilworth, CV8 2LZ

Address: NAEC, Stoneleigh Park, Kenilworth, CV8 2LZ

Applicant: Mr. Mike Seaman

No Comments recorded by the PC

Appl. No: W/25/0446 Received: 26/03/2025 15:51:09 App. Type: Planning Permission

Abbey Park, Stareton Lane, Stoneleigh, Kenilworth, CV8 2LY

Proposed new specialist school (Use Class F1)

Rushcliffe Specialist Schools

Case Officer: Officer Email:

Grid Ref: 433,926.93 / 271,663.17

Applicant:

Applicant Tel:

Ward: Cubbington and Leek Wootton

Adam Walker adam.walker@warwickdc.gov.uk

More information required, to be requested by Clerk

Progress of planning applications

Approved

Planning Permission : GRANTED

Application Reference: W/25/0226

thomas.senior@warwickdc.gov.uk

Notice is hereby given that Planning Permission is GRANTED for:

Installation of 2.4m high replacement fencing to protect an existing cross country valve.

at Black Spinney, Coventry Road, Stoneleigh, Coventry, CV8 3DT

for British Pipeline Agency in accordance with the application submitted on 07/03/25.

Subject to the following condition(s):

1 The development hereby permitted shall begin not later than three years from the date of this permission. Reason: To comply with Section 91 of the Town and Country Planning Act 1990 (as amended).

2 The development hereby permitted shall be carried out strictly in accordance with the details shown on the site location plan and approved drawing(s) 823670-D-LYT-16-0003 REV 1 and 823670-D-LYT-16-0004 REV 1, and specification contained therein, submitted on 07/03/2025. Reason: For the avoidance of doubt and to secure a satisfactory form of development in accordance with Policies BE1 and BE3 of the Warwick District Local Plan 2011-2029.

The Council positively encourages potential applicants and their representatives to take up the pre-application services offered by the Council. In reaching this decision the Council has sought, via the offer of the provision of pre-application advice, to work proactively with the applicant(s) and their representatives in order to foster the delivery of sustainable development, in accordance with the requirements of the National Planning Policy Framework.

APPROVED

W/24/1295

Description: Continued use of site as camping ground for a period of 5 years, commencing on 06/04/2024, to provide camping for a total of no more than 30 events per year. Of these 30 events, for up to 20 events per year there shall be up to 60 tents/caravan pitches permitted in a designated area within the showground at any one time (not for members of the general public and not to exceed 7 consecutive days); for up to 10 events per year, 1524 tents/caravan pitches shall be permitted within the showground at any one time (not for the general public and not to exceed 7 consecutive days).

Address: NAEC, Stoneleigh Park, Kenilworth, CV8 2LZ
 Applicant: Mr. Mike Seaman

APPROVED

Appl. No: W/24/1164/LB Received: 26/08/2024 07:31:06App. Type: Listed Building Consent

Abbey Farm, Ashow Road, Ashow, Kenilworth, CV8 2LE

• Removal of existing rotten timbers and failing glazing to rear lean to extension, retaining masonry plinth and reconstructing as close as possible replacement timbers and glazing to match existing. • Removal of existing rotten timbers and failing glazing to conservatory, retaining masonry plinth and reconstructing as close as possible replacement timbers and glazing to match existing. • Demolition of internal walls and kitchen to create a replacement kitchen / dining area • Replacement base and wall units to utility • Installation of retrofit underfloor heating to conservatory, kitchen / living and entrance foyer • Removal of existing steep staircase and installation of replacement staircase between first floor and second floor • Removal of existing truss rafters and installation of structural steelwork to existing roof • Structural upgrade of existing floor to existing loft • Removal of existing front door and replacing with a new window to match adjacent windows. • Removal of existing footpath to be replaced with new lawn • Alterations and refurbishment of existing main bathroom • Alterations and refurbishment of existing en suite • Repositioning of existing stable door and replacement radiator to reception room • Removal of existing roof windows and installation of replacement conservation roof windows

Mr Edwards

Case Officer: Officer Email:

Grid Ref: 431,065.19 / 270,529.57

Applicant:

Applicant Tel:

Ward: Cubbington and Leek Wootton

Laura Slevin laura.slevin@warwickdc.gov.uk

APPROVED

Appl. No: W/24/1163 Received: 26/08/2024 07:31:06App. Type: Planning Permission

Abbey Farm, Ashow Road, Ashow, Kenilworth, CV8 2LE

• Removal of existing rotten timbers and failing glazing to rear lean to extension, retaining masonry plinth and reconstructing as close as possible replacement timbers and glazing to match existing. • Removal of existing rotten timbers and failing glazing to conservatory, retaining masonry plinth and reconstructing as close as possible replacement timbers and glazing to match existing. • Demolition of internal walls and kitchen to create a replacement kitchen / dining area • Replacement base and wall units to utility • Installation of retrofit underfloor heating to conservatory, kitchen / living and entrance foyer • Removal of existing steep staircase and installation of replacement staircase between first floor and second floor • Removal of existing truss rafters and installation of structural steelwork to existing roof • Structural upgrade of existing floor to existing loft • Removal of existing front door and replacing with a new window to match adjacent windows. • Removal of existing footpath to be replaced with new lawn • Alterations and refurbishment of existing main bathroom • Alterations and refurbishment of existing en suite • Repositioning of existing stable door and replacement radiator to reception room • Removal of existing roof windows and installation of replacement conservation roof windows

Mr Edwards

Case Officer: Officer Email:

Grid Ref: 431,065.19 / 270,529.57

Applicant:

Applicant Tel:

Ward: Cubbington and Leek Wootton

Laura Slevin laura.slevin@warwickdc.gov.uk

APPROVED

Appl. No: W/25/0068/TCA Received: 17/01/2025 00:00:00App. Type: Trees in CA

Fairhaven, Church Road, Ashow, Kenilworth, CV8 2LE

1 x Maple - remove the small branches surrounding the cables to a maximum of 500mm clearance

Jim Ellis

Case Officer: Officer Email:

Grid Ref: 431,072.89 / 270,279.44

Applicant:

Applicant Tel:

Ward: Cubbington and Leek Wootton

Planning Enforcement planning.enforcement@warwickdc.gov.uk

13. HS2 Update

No update , The PC are to request a FOI for the complaints received during the recent road closures as figures quoted do not tally with residents concerns.

14. Neighbourhood Plan

WDC have advised an SEA is not required, awaiting next steps from Your Locale.

15. Water Testing

Ongoing

16. A46 Stoneleigh Road Junction Improvement Scheme

The contractors are awaiting sources to back fill the bridges, timelines currently being discussed.

17. Birmingham Road Closure Update

Residents have contacted BBV & WCC and are awaiting a response, they have raised queries on the recent closure being managed.

18. Updates from Warwickshire police, WCC Cllr B Edwards and WDC Councillors P Redford and J Payne

Warwickshire Police

None

Cllr B Edwards

Ben advised WCC are adjusting following the elections.

19. Correspondence

Circulated

20. Questions to Chairman

Parking issues between residents in Stoneleigh has been reported to the Police.

21. Date of Next Meeting

- 12th June at Ashow Village Club

22. Closure

The meeting was called to a close at 8.05pm.

Appendices 1

Dame Alice Leigh's Almshouse

TRUSTEE'S REPORT – Activities during the year 2022

During 2022 the Charity continued to provide accommodation for residents in the ancient parish of Stoneleigh and whilst one of the Almshouse properties became vacant, nine remained fully occupied throughout the year.

No.2 Almshouse became vacant on 31st December 2021 with the new resident taking up occupancy at the end of March 2022.

Trustees have continued with day-to-day repairs as well as remedial and modernisation work to the Almshouses, as best they could, whilst still under COVID-19 restrictions and government lockdowns. The minor indoor repairs continued to be carried out as and when required. The ongoing issues with damp in some fireplaces, continues to be closely monitored and have largely been brought under control. However, it is now thought to possibly be rising damp or water retention from the outside, via the sandstones and/or mortar which is causing the water ingress to several of the properties, this is being kept under constant surveillance by the Clerk. Brad Steele, a Master Stonemason carried out repairs to the stonework on the Almshouse outbuildings. This included repairs and repointing to the brickwork and guttering of the

outbuildings, along with the removal of foliage and moss from around both the outbuildings and main Almshouse building.

Electrical maintenance was carried out as and when required, along with the annual PAT testing of all resident's and charity owned electrical appliances and again for the new resident's own personal appliances shortly after they moved in.

Urgent plumbing repairs were carried out under strict COVID19 rules whilst lockdown was still in place in the early part of 2022. However, once the restrictions were lifted, the Plumbers were able to carry out the refurbishment of all five of the remaining shower rooms. The showers and shower trays were replaced, and water heaters installed to replace outdated immersion tanks, along with the re-decoration of those five properties.

Garden maintenance has included regular lawn mowing, hedge trimming and the pruning of several trees, in addition to moss and weed spraying.

The Almshouse Trust has continued its support of local charities with donations being made to the following charities at the beginning of the new year, January 2022 to:

The Shakespeare Hospice Waverley Day Centre
Warwickshire Vision The Ups of Downs

Further donations were made to:

The Shakespeare Hospice Christmas Appeal in October 2022 and to
The Ups of Downs and Waverley Day Centre in December 2022

The Trust also made charitable donations to support needy people living in the Ancient Parish of Stoneleigh through the Together for Change initiative and the Coventry Children's Boot Fund. Together for Change (TFC) is a joint venture charity between the Diocese of Coventry and the Church of Urban Fund. Together for Change is working with churches and other public & private sector groups to transform the communities of Coventry and Warwickshire and tackle systematic poverty. In the five years since the inception of this project, the Churches in Tile Hill have set up and grown a range of projects supporting needy people in the community. The Job Club and Make Lunch project are among notable successes. The previous project that the Trust donations have helped support has been the recruitment of a Youth Worker at St Andrews Church who provides youth activities in the community.

It was agreed that the Trust would donate £5,000 in January 2022 to the Good Neighbours Men's Space project, and a further £5,000 in April 2022 to the Musical Memories Café Dementia project. The Coventry Children's Boot Fund started in 1893 with the object of providing boots to children in poverty so that they could attend school. The fund has served Coventry's poorest children through two world wars, the depression of the 30's and the ups and downs of the 20th century. Even today, many children attend school wearing worn out leaking shoes in winter, because their parents cannot afford to replace them, which makes you realise that the Boot Fund is as relevant today as it was over a hundred years ago. The Coventry Children's Boot Fund received two donations in 2022, £2,500 in April and a further £4,000 in August.

FINANCIAL SUMMARY

THE DAME ALICE LEIGH'S ALMSHOUSE

Accounts year end to 31st December 2022

INCOME

Contributions	40,294.50
Grant From Duchess Dudley	
Charity	13,200.00
Bank Interest	0.01
Total Income	53,494.51
 EXPENDITURE	
Donations	-23,500.00
Governance Costs	-678.00
Housing Management Costs	-13,360.05
Repairs & Maintenance Costs	-39,998.61
Service Costs	-21,395.49
Total Expenditure	(98,932.15)
 SURPLUS/DEFICIT	 -45,437.64

Appendices 2

2023 Annual Report from the Leigh Educational Foundation

John Astle
Stoneleigh and Ashow Parish Councillor

The LEF continues to work for young people under 25 from Stoneleigh, Ashow, Leek Wootton and Burton Green by providing financial support and assistance for school/educational trips both home and abroad, school uniform and equipment, university/college/training expenses and grants to schools, teams and youth groups of all kinds.

The Foundation has granted over £27,225 to such causes during the year 2022.

The LEF continues to update its own website throughout the year: www.leigheducationalfoundation.org.uk.

Applicants can now find application forms to fill in and submit online or the clerk can still be contacted by phone and asked to post out application forms.

Contact details of the clerk:

Email: admin@leigheducationalfoundation.org.uk
Telephone: 01926 419300 / 07831 816638

Appendices 3

STONELEIGH UNITED CHARITIES
2023 Report for Annual Parish Council Meeting

The ancient charities of Stoneleigh were combined in 1970 to become Stoneleigh United Charities. Details of the original bequests can be seen inscribed on the balcony in Stoneleigh Church.

The purpose of the charity is to provide financial assistance to those in the villages of Stoneleigh, Ashow and Stareton who are in need.

The United charity receives its income from interest on its long-term investments and two generous donations each year from the estate charity of Duchess Dudley.

The Charity is administered by a Clerk to the trustees and a board of five trustees. In the past the charity has helped towards costs such as hospital visits, emergency property repairs, winter heating costs and emergency advances. Every Christmas the charity makes donations to elderly local villagers and those who have come to their attention as being in need, or perhaps having had a particularly hard year. The charity also makes annual contributions to larger

local charities as a way of supporting residents who may have use of these. In 2022 the charity continued to support the following local charities: Air Ambulance, Myton Hospice, The Addington Fund (supporting farmers in need), The Friends of Warwick Hospital and The Salvation Army (Leamington Branch).

The charity welcomes requests for support from the residents of the three villages, or perhaps from their neighbours on their behalf. These requests will be considered at the biannual meetings, or more quickly if there is an emergency. The Clerk to the trustees is Hannah Watts, to whom initial enquiries for assistance should be made. Hannah can be contacted by phone on 01788 890618 or by email: stoneleighunitedcharities@gmail.com.

End of Year 2022/23 Budget Update: Stoneleigh & Ashow Joint Parish Council

Appendices 4

Expenditure:	<u>Q1-3</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Total spend in Q4</u>	<u>Total spend year to date</u>	<u>Budget</u>	<u>Comments</u>
-	-	-	-	-	-	-	-	-
Salary (including tax)	£6,661.74	£1,450.98	£792.70	£851.37	£3,095.05	£9,756.79	£9,500.00	Overspend likely due to cross-over with new clerk
Stationary	£27.49	£0.00	£26.14		£26.14	£53.63	£100.00	
Postage & Telephone	£12.29	£0.00			£0.00	£12.29	£325.00	New PO Box Likely to increase next year when local meetings resume
Clerk Travel expenses	£231.25	£14.40	£27.00	£27.00	£68.40	£299.65	£250.00	
Playground equipment	£0.00				£0.00	£0.00	£0.00	
Playground maintenance	£84.00				£0.00	£84.00	£1,000.00	Potential repairs to spinner
Office equipment	£603.14	£73.32	£0.00	£0.00	£73.32	£676.46	£1,000.00	Potential laptop replacement
Equipment maintenance	£0.00				£0.00	£0.00	£3,000.00	Potaential cost for replacement posts
Insurance	£432.26				£0.00	£432.26	£450.00	
Grants	£0.00		£4,500.00		£4,500.00	£4,500.00	£0.00	
Training	£620.00				£0.00	£620.00	£250.00	Potential training for new clerk
Audit (External and internal)	£230.00				£0.00	£230.00	£350.00	Increased cost of internal audit
Village Hall hire/ room hire	£233.20				£0.00	£233.20	£500.00	Will increase with return of physical meetings
Subscriptions	£434.30	£11.99	£11.99	£12.99	£36.97	£471.27	£525.00	
Chairman's Allowance	£0.00			£19.84	£19.84	£19.84	£80.00	
VAT	£278.62	£17.07	£907.63	£2.60	£927.30	£1,205.92	£250.00	
B'ham Road consultation	£0.00				£0.00	£0.00	£0.00	
Bank account charges	£54.00	£0.00	£0.00	£18.00	£18.00	£72.00	£72.00	New online bank account
Misc	£35.00				£0.00	£35.00	£300.00	Painting of phone boxes
TOTAL	£9,937.29	£1,567.76	£6,265.46	£931.80	8,765.02	18,702.31	17,952.00	
Earmarked funds	<u>Q1-3</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Total spend in Q4</u>	<u>Total spend year to date</u>	<u>Budget</u>	
Defibrillator	£0.00				£0.00	£0.00	£528.00	
Neighbourhood Plan*	£0.00				£0.00	£0.00	£4,346.76	
Elections	£0.00				£0.00	£0.00	£7,050.00	

Planning campaigns	£0.00				£0.00	£0.00	£1,085.00
Grant Speed Gun	£0.00				£0.00	£0.00	£1,080.50
Ashow Notice Boards	£0.00				£0.00	£0.00	£25.13
Planning Consultation	£0.00				£0.00	£0.00	£100.00
Transparency Fund	£400.85				£0.00	£400.85	£400.85
Village Fund	£0.00				£0.00	£0.00	£2,000.00

£400.85	£0.00	£0.00	£0.00	£0.00	£400.85	16,616.24
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Total payments	£10,338.14	£1,567.76	£6,265.46	£931.80	£8,765.02	£19,103.16
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Income received Quarter 4	Q1-3	Jan	Feb	Mar	Total income in Q4	Total income year to date	-	-	-
Interest	£112.58			£94.45	£94.45	£207.03			
Precept	£18,352.00				£0.00	£18,352.00			
VAT refund	£569.90				£0.00	£569.90			
Grants		£5,000.00			£5,000.00	£5,000.00			

£19,034.48	£5,000.00	£0.00	£94.45	£5,094.45	£24,128.93
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Quarter 4: 1st January - 31st March 2023

Balance as at 31st December 2022	<u>£55,803.94</u>
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Total income Q4	£5,094.45
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Total expenditure Q4	£8,765.02
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Balance as at 31st March 2023	<u>£52,133.37</u>
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Account balances:

Unity Trust Current Account	£31,914.26
Unity Trust Instant Access Account	£20,219.11
Total:	£52,133.37

Warwick Rural East crime report from 06/03/2023 to 11/05/2023 Stoneleigh & Cubbington ward ONLY

07/03/2023 – Theft – alcohol – Sainsburys, Rugby Road, Cubbington

09/03/2023 – Theft from vehicle – tools – Coventry Road, Baginton

09/03/2023 – Theft from vehicle – tools – Coventry Road, Baginton

09/03/2023 – Theft from vehicle – tools – Coventry Road, Baginton

10/03/2023 – Theft – Hancox Close, Weston under Wetherley

14/03/2023 – Theft of vehicle – motorbike – Middlesmarch Business Park, Baginton

16/03/2023 – Violence – Common assault – domestic related – Sandwell Road, Cubbington

18/03/2023 – Damage – caravan – Dalehouse Lane, Kenilworth

21/03/2023 – Theft of vehicle – motorbike (found burnt out in Coventry), Edinburgh Villas, Baginton

30/03/2023 – Theft of vehicle – stolen without keys – Balmoral Way, Cubbington

30/03/2023 – Public order – Coventry Road, Baginton

01/04/2023 – Hate crime – Sports Pavillion, Warwick University

01/04/2023 – Theft – 2 stands of vape – Comptons Garage, Rugby Road, Cubbington

02/04/2023 – Violence – Common assault – domestic related – Stoneleigh

02/04/2023 – Theft of vehicle – Ford Fiesta without keys – Sports Pavillion, Warwick University

03/04/2023 – Theft of vehicle – Range Rover Sport – Middlesmarch Business Park, Baginton

04/04/2023 – Theft – caravan – Kingshill Lane, Coventry

03/04/2023 – Damage (Heritage Crime) – window smashed, and paint thrown at a grade 2 listed building – Cubbington Primary School, Church Hill, Cubbington

03/04/2023 – Theft – push bike – Siskin Drive, Baginton

06/04/2023 – Violence – ABH – Knightley Close, Cubbington

07/04/2023 – Violence – Assault of constable – A45 Coventry Road, Baginton

08/04/2023 – Theft from vehicle – spare wheel from VW camper van – Coventry Road, Baginton

12/04/2023 -Theft – Alcohol, cigarettes, tobacco, groceries – Sainsburys, Rugby Road, Cubbington

14/04/2023 – Theft from vehicle – window smashed – Church Terrace, Cubbington

14/04/2023 – Theft – pushbike – Warwick University

17/04/2023 – Burglary Business – artificial grass – Metcalfe's, Rugby Road, Cubbington

18/04/2023 – Theft of vehicle – motorbike – Middlesmarch Business Park, Baginton

18/04/2023 – Theft from vehicle – tools from van – Old Mill Hotel, Mill Hill, Baginton

18/04/2023 – Vehicle Interference – van broken into, nil stolen – Friends Close, Baginton

18/04/2023 – Damage – car window smashed – Church Lane, Cubbington

18/04/2023 – Violence – Common assault – Domestic related – High Street, Cubbington

18/04/2023 – Violence – Common Assault – Domestic related – High Street, Cubbington

27/04/2023 – Theft of vehicle – Ford Fiesta – Frances Road, Baginton

10/05/2023 – Burglary Business – petrol powered pump stolen – B4113 Stoneleigh

11/05/2023 – Damage – coping stones pushed over causing collapse – Stare bridge, Stoneleigh Park Estate