

**Stoneleigh & Ashow Joint Parish Council**

**Minutes of the Meeting of the Parish Council held on Thursday 13<sup>th</sup> March 2025**  
**At Stoneleigh Village Hall at 7pm**

**PRESENT:**

Cllr R Hancox (Chair)  
Cllr J Astle  
Cllr L Rolli  
Cllr R Bennett  
Cllr S Matthews  
Cllr P Redford  
Cllr W Redford  
Helen Denton-Stacey (Clerk)

**1. Attendance and Apologies and Acceptance of Apologies**

Apologies were received and accepted from:

Cllr D Jack  
Cllr J Payne

**2. Declarations of Interest**

There were no declarations of interest.

**3. Minutes of the last meeting**

The minutes of the PC meeting held on 13<sup>th</sup> February 2025 were reviewed, approved and agreed would be signed at the March meeting by the Chair.

**4. Public Session**

A resident raised that traffic speeds have increased since the HS2 road closures. She asked if there was any traffic calming measures that could be put into place? Residents at times are unable to cross the Birmingham Road. Wallace will look into.  
She asked if data from Westcotec would help? She is to provide the contact details to the Clerk.

There are concerns on the pedestrian crossing and weight limit on the bridge coming into the village from Leamington.

**5. Finance and Administration**

**Finance Report 28<sup>th</sup> February 2025.**

**Income / Expenditure**

<b>Balance brought forward from 31<sup>st</sup> January 2025</b>	<b><u>£ 58,133.39</u></b>
Clerk Expenses (Jan)	£112.82
Clerk salary (Feb)	as per contract
HMRC (employee tax & NI)	as per contract
Microsoft	£104.99
Nest	£92.54

Nest	£92.54
Unity	£6.00

Income:

<b>Balance</b>	<b>28<sup>th</sup> February 2025</b>	<b><u>£ 57,820.76</u></b>
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**Funds at Unity Bank**

Current Account T1	£ 36,638.41
Instant Access account	£ 21,182.35

**£ 57,820.76**

**Online payments to be authorised:**

Clerk Expenses (Feb)	£113.66
Clerk salary (Mar)	as per contract
HMRC (employee tax & NI)	as per contract

- a) Invoices and payments received were noted.
- b) It was agreed that all payments were authorised.
- c) Finance report was reviewed by the PC
- d) Bill Wolliscroft was appointed as the Internal Auditor for 2024/25
- e) VAT reclaim for 2024-25 has been completed and submitted.

**6. Planning**

March 2025.

New Planning Applications

**W/24/1295**

**Description: Continued use of site as camping ground for a period of 5 years, commencing on 06/04/2024, to provide camping for a total of no more than 30 events per year. Of these 30 events, for up to 20 events per year there shall be up to 60 tents/caravan pitches permitted in a designated area within the showground at any one time (not for members of the general public and not to exceed 7 consecutive days); for up to 10 events per year, 1524 tents/caravan pitches shall be permitted within the showground at any one time (not for the general public and not to exceed 7 consecutive days).**

**Address: NAEC, Stoneleigh Park, Kenilworth, CV8 2LZ**

**Applicant: Mr. Mike Seaman**

**This has now been approved with conditions, one of these conditions is to hold meetings with the PC twice yearly. Clerk to await further information in order to set the meetings up.**

**APPROVED**

**Appl. No: W/24/1164/LB Received: 26/08/2024 07:31:06App. Type: Listed Building Consent**

**Abbey Farm, Ashow Road, Ashow, Kenilworth, CV8 2LE**

• Removal of existing rotten timbers and failing glazing to rear lean to extension, retaining masonry plinth and reconstructing as close as possible replacement timbers and glazing to match existing. • Removal of existing rotten timbers and failing glazing to conservatory, retaining masonry plinth and reconstructing as close as possible replacement timbers and glazing to match existing. • Demolition of internal walls and kitchen to create a replacement kitchen / dining area • Replacement base and wall units to utility • Installation of retrofit underfloor heating to conservatory, kitchen / living and entrance foyer • Removal of existing steep staircase and installation of replacement staircase between first floor and second floor • Removal of existing truss rafters and installation of structural steelwork to existing roof • Structural upgrade of existing floor to existing loft • Removal of existing front door and replacing with a new window to match adjacent windows. • Removal of existing footpath to be replaced with new lawn • Alterations and refurbishment of existing main bathroom • Alterations and refurbishment of existing en suite • Repositioning of existing stable door and replacement radiator to reception room • Removal of existing roof windows and installation of replacement conservation roof windows

**Mr Edwards**

**Case Officer: Officer Email:**

**Grid Ref: 431,065.19 / 270,529.57**

**Applicant:**

**Applicant Tel:**

**Ward: Cubbington and Leek Wootton**

**Laura Slevin [laura.slevin@warwickdc.gov.uk](mailto:laura.slevin@warwickdc.gov.uk)**

**APPROVED**

**Appl. No: W/24/1163 Received: 26/08/2024 07:31:06App. Type: Planning Permission**

**Abbey Farm, Ashow Road, Ashow, Kenilworth, CV8 2LE**

• Removal of existing rotten timbers and failing glazing to rear lean to extension, retaining masonry plinth and reconstructing as close as possible replacement timbers and glazing to match existing. • Removal of existing rotten timbers and failing glazing to conservatory, retaining masonry plinth and reconstructing as close as possible replacement timbers and glazing to match existing. • Demolition of internal walls and kitchen to create a replacement kitchen / dining area • Replacement base and wall units to utility • Installation of retrofit underfloor heating to conservatory, kitchen / living and entrance foyer • Removal of existing steep staircase and installation of replacement staircase between first floor and second floor • Removal of existing truss rafters and installation of structural steelwork to existing roof • Structural upgrade of existing floor to existing loft • Removal of existing front door and replacing with a new window to match adjacent windows. • Removal of existing footpath to be replaced with new lawn • Alterations and refurbishment of existing main bathroom • Alterations and refurbishment of existing en suite • Repositioning of existing stable door and replacement radiator to reception room • Removal of existing roof windows and installation of replacement conservation roof windows

**Mr Edwards**

**Case Officer: Officer Email:**

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**Applicant:**

**Applicant Tel:**

**Ward:** Cubbington and Leek Wootton

**Laura Slevin** [laura.slevin@warwickdc.gov.uk](mailto:laura.slevin@warwickdc.gov.uk)

**APPROVED**

**Appl. No:** W/25/0068/TCA Received: 17/01/2025 00:00:00App. Type: Trees in CA

**Fairhaven, Church Road, Ashow, Kenilworth, CV8 2LE**

**1 x Maple - remove the small branches surrounding the cables to a maximum of 500mm clearance**

**Jim Ellis**

**Case Officer: Officer Email:**

**Grid Ref:** 431,072.89 / 270,279.44

**Applicant:**

**Applicant Tel:**

**Ward:** Cubbington and Leek Wootton

**Planning Enforcement** [planning.enforcement@warwickdc.gov.uk](mailto:planning.enforcement@warwickdc.gov.uk)

**APPROVED**

**Application Reference:** W/24/1003/HS2

**lucy.shorthouse@warwickdc.gov.uk**

**Notice is hereby given that the District Council has considered your request for approval of plans and specifications under Schedule 17 to the High Speed Rail (London – West Midlands) Act 2017 (“the Act”) and grants approval for the plans and specifications as detailed below:**

**Plans and Specifications submission under Schedule 17 to the High Speed Rail (London – West Midlands) Act 2017 for works comprising:**

- Buildings and/or Structures:** Headwalls to the east of the cutting;
- Earthworks:** An open earthwork cutting, approximately 1.3km long with a maximum height of 14m; Landscape earthworks for landscape integration and visual screening, ranging from 1.2m to 2m in height; Earthworks required to form the HS2 vehicular accesses, maintenance access strips, ecological mitigation ponds and land drainage ditches;
- Road Vehicle Parks:** Turning/parking areas varying in size from 4.5mx7.5m, 12mx7m, 14mx6m and 15mx7m, that will be used by National Grid Electricity Distribution (NGED) and by HS2 vans and maintenance vehicles, approximately once a year;
- Noise barriers:** Two noise barriers one 2m high 106m long and one 2m high 176m long;
- Fencing:** Security and boundary fencing 1.8m in height, gates and three vehicle restraint systems (VRS);
- Pedestrian accesses to railway lines:** Maintenance access stairs with handrails to facilitate pedestrian access between the lineside access and maintenance access at the top of the cutting and to the piers and abutments of the A46 overbridge.

**for High Speed Two (HS2) Ltd in accordance with the application submitted on 24/07/24**

**Subject to the following condition(s):**

**1 The development hereby permitted shall be carried out strictly in accordance with the details shown on the site location plan and approved drawing(s)**

**1MC08-BBV\_MSD-PL-DEL-NS01\_NL03-139884 C01**

1MC08-BBV\_MSD-PL-DEL-NS01\_NL03-139885 C01  
1MC08-BBV\_MSD-PL-DSE-NS01\_NL03-139886 C01  
and specification contained therein, submitted on 24th July 2024, and  
1MC08-BBV\_MSD-PL-DGA-NS01\_NL03-139882 C02  
1MC08-BBV\_MSD-PL-DGA-NS01\_NL03-139883 C02  
1MC08-BBV\_MSD-PL-DDE-NS01\_NL03-139889 C01  
and specification contained therein, submitted on 15th October 2024.

**APPROVED**

Application Reference: W/24/1159/HS2

Notice is hereby given that the District Council has considered your request for approval of plans and specifications under Schedule 17 to the High Speed Rail (London – West Midlands) Act 2017 (“the Act”) and grants approval for the plans and specifications as detailed below:

Plans and Specifications submission under Schedule 17 to the High Speed Rail (London – West Midlands) Act 2017 for works comprising:

- Buildings: Steel concrete composite superstructure viaduct including parapets above reinforced concrete abutments and central piers across the River Avon (River Avon Viaduct)) and
- Earthworks: For the provision of a replacement flood storage area, piers, abutment and scour protection.

for High Speed Two (HS2) Ltd in accordance with the application submitted on 23/08/24

Subject to the following condition(s):

1 The development hereby permitted shall be carried out strictly in accordance with the details shown on the site location plan and approved drawings

1MC08-BBV\_MSD-PL-DGA-NS01\_NL03-139702 C01

1MC08-BBV\_MSD-PL-DGA-NS01\_NL03-139703 C01

1MC08-BBV\_MSD-PL-DEL-NS01\_NL03-139704 C01

1MC08-BBV\_MSD-PL-DSE-NS01\_NL03-139706 C01

and specifications contained therein, submitted on 23rd August 2024.

**7. Standards and Conduct / Local Government reorganisation Consultation**

A meeting was held in February where the County Council discussed the many options for devolution in order to report back to the minister. Cllr J Astle and Cllr R Hancox attended.

**8. Stoneleigh Park Events**

Covered under planning.

**9. HS2 Update**

19 day road closure planned for 11<sup>th</sup> April. PC is to request permits for residents.

**10. South Warwickshire Local Plan**

Residents have sent observations in . Further consultations planned.

**11. Neighbourhood Plan**

The chair reported that we had still not heard back from WDC on whether or not our neighbourhood plan required SEA screening, the chair will write again to WDC officers. Over the next month or so the Neighbourhood Plan Executive Summary will be distributed to all residential properties in the Parish. Chair

had checked with YourLocale as to whether or we send out the Executive Summary or hold until we have the SEA Assessment, and it had been agreed that we proceed as planned.

**12. Water Testing**

No change, funding has been secured for the project, The Chair and Clerk will now order the equipment. Cllr Hancox is co ordinating to commence in the spring of 2025. Training is also to take place.

**13. Masterplanning Framework for Land to the North and East of Kenilworth/South of Coventry**

This land is now referred to as NoKSoC (North of Kenilworth, South of Coventry). Presentation has been circulated.

**14. A46 Stoneleigh Road Junction Improvement Scheme**

Cllr R Hancox has contacted Cllr W Redford with residents concerns. The project have have attended the site to look for further improvements.

**15. Birmingham Road Closure Update**

Covered this previously in the meeting.

**16. Stare Bridge Update**

Still no update, Cllr's continue to raise the safety issues to pedestrians with Cllr P Redford.

**17. Crewe Lane**

No update.

**18. State of disrepair C32/B4115 Crossroads**

Awaiting drain clearance.

**19. Updates from Warwickshire police, WCC Cllr Redford and WDC Councillors P Redford and J Payne**

Warwickshire Police

The next meeting of the Police Liaison Meeting will be the 24<sup>th</sup> March 2025 at Leek Wootton Police HQ, either Cllr Astle or Cllr Hancox will attend.

Cllr P Redford.

Covered within meeting, she advised that a 4 day celebration is planned for the VE & VJ Day. Residents can apply for grants for street parties.

Everything already circulated to Cllrs or to the Clerk.

Cllr W Redford.

Handed over a copy of WCC 's comprehensive guide to potholes. Our Localities Officer contact to be sent to the Clerk as well as the contacts list.

Cllr W Redford advised that Highways are going to install cameras on Rocky Lane to check the culvert. The Hall Close drainage problem has been identified as a broken pipe, they will identify the full extent of damage with a camera.

The footpath outside of the Almshouses is to be re laid, awaiting start date.

Cllr J Payne  
Not in attendance.

**20. Correspondence**

Circulated.

**21. Questions to Chairman**

None.

**22. Date of Next Meeting**

- 10<sup>th</sup> April 2025 at Ashow Village Club.

**23. Closure**

The meeting was called to a close at 8.31pm.